

**TRAILER ESTATES PARK & RECREATION DISTRICT**

**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**Tuesday July 5, 2022**

**9:30 A.M.**

**MARK'S L HALL**

**1903 69<sup>TH</sup> AVENUE WEST**

**BRADENTON, FLORIDA 34207**

***REGULAR MEETING***

Call to order

Roll Call

Residents' comments and questions

Approval of minutes

Report of Treasurer

Approval of bills

Staff or Attorney Comments

Informational reports from Trustees

Report(s) from standing committees

Old business

New business

Enforcement Committee Charge – PP11 (Dalton)

Update Entire Rules & Regulations (Dalton)

Rose Garden Donation – PP40A (Dalton)

Deed Restrictions Building Request – PP33 (Dalton)

Clubs & Organizations

Adjournment

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Pursuant to Section 286.26, Florida Statutes, and the Americans With Disabilities Act, any handicapped person desiring to attend this meeting should contact TJ Miller at 941-756-7177, at least 48 hours in advance of the meeting, to ensure that adequate accommodations are provided for access to the meeting.



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**TRAILER ESTATES PARK AND RECREATION DISTRICT  
ENFORCEMENT COMMITTEE CHARGE PP 11**

**ENFORCEMENT COMMITTEE**

An enforcement committee of at least three members, consisting of parcel owners, shall be appointed by the trustees. If an owner, resident, occupant, licensee or invitee receives a written notice of the issue that includes the Penalties and/or Fines with a date payment is required; they may dispute the violation/penalty/fine with the Enforcement Committee by requesting a hearing in writing. The role of the Enforcement Committee is to hold a hearing, providing the offender with at least 14 days notice and make a recommendation to the board. The trustees will subsequently rule on the recommendation of the Enforcement Committee to either confirm, reject or modify any fine or penalty. Per day “continuing violation” fees may or may not be waived during this process. The entire Enforcement Committee Charge can be found in the Policies and Procedures.

**ENFORCEMENT COMMITTEE HEARING PROCEDURE**

**Procedures for Public Hearing to Review Conduct and Consider Penalties and Charges**

- 1) Presentations to Enforcement Committee
  - a. Trustee shall explain circumstances that led to the penalty being imposed. (5 minutes)
  - b. Question/Answer Period: Enforcement Committee may pose questions to the Trustee.
  - c. Offender/Respondent (Person/Club Representative/Sponsor) shall provide information to the Enforcement Committee regarding the matter. (5 minutes)
  - d. Questions/Answer Period: Enforcement Committee may pose questions to the Offender/Respondent.
  
- 2) Public Comment (For those with first-hand knowledge of circumstances)
  - a. Each member of the public shall be given one 3-minute opportunity to speak to the Enforcement Committee with their first-hand knowledge.
  
- 3) Final Argument (3 minutes each segment)
  - a. Trustee shall summarize and present rules that have been violated. Trustee shall make recommendation to the Enforcement Committee “...penalties, if any, that may be imposed upon the offender(s)”.
  - b. Offender/Respondent shall speak to the matter of the violation and penalties.
  
- 4) Deliberation
  - a. Enforcement Committee will deliberate to determine if a violation occurred and if penalties are recommended (reviewing the nature and severity of the violation, and any previous occurrence(s), etc.

**TRAILER ESTATES PARK AND RECREATION DISTRICT  
ENFORCEMENT COMMITTEE CHARGE PP 11**

- 5) Action – Next Board Meeting
- a. A motion will be made regarding the matter.
  - b. The Board will confirm, reject or modify the Enforcement Committee's recommendation.
  - c. Following the motion, the Chairman shall issue a written action to the offender reflecting the decision of the Board. The Chairman shall be authorized to consult with District Counsel in preparing this final written notice.

Penalties and Charges

Penalties that may be imposed (following the Penalty/Fine Schedule).

1. Follow the Enforcement Committee's recommendation.
2. Modify the Enforcement Committee's recommendation.



TRAILER ESTATES PARK AND RECREATION DISTRICT  
RULES AND REGULATIONS

JUN 21 '22 PM 2:56

ADOPTED DECEMBER 4, 1989

The following rules of admission to and for the use of the Trailer Estates Park and Recreation District's recreational facilities are established by the Trailer Estates Park and Recreation District Board of Trustees pursuant to Chapter 2021-261, Laws of Florida. (District is defined as Trailer Estates District.) Owners, residents, occupants, licensees or invitees are expected to follow all Trailer Estates Park & Recreation District Deed Restrictions, Rules and Regulations and Policies & Procedures.

**TABLE OF CONTENTS**

PART A: THOSE IN THE DISTRICT AND ID CARDS

PART B: RULES GOVERNING USE OF FACILITIES

PART C: RULES GOVERNING ADMISSION TO FACILITIES

PART D: ACTIVITIES AND FACILITIES

PART E: PENALTIES

**PART A: THOSE IN THE DISTRICT AND ID CARDS**

**SECTION I. PROPERTY OWNERS**

- A. Section 14 of Chapter 2021-261 "Persons entitled to use the facilities and property of the district shall be limited to property owners within the district, their family members and guests and to such other persons and groups as the Trustees may authorize from time to time.
- B. For the purpose of these rules, a family member is a spouse, companion, parent, child, a child's spouse, or an adult grandchild, (provided they meet the age requirements as specified in the amendments to the Deed Restrictions) who resides in Trailer Estates with the property owner for thirty-one (31) or more days. Rev. 5/3/93
- C. For the purpose of these rules, a family member living in Trailer Estates without the property owner living at the same address, is considered a Renter, whether or not they pay rent. Rev. 2/5/90

**SECTION II. GUESTS (Rev. 12/3/17, 09/04/18, 12/03/18)**

- A. Any individual for whom an adult Property Owner or a Renter Resident (with a current district Identification Card) will sponsor and accept, responsibility and accountability both for compliance with all rules and regulations established governing the use of the Trailer Estate common recreational facilities by their "guest" and for fiscal responsibility for any damage their "guest" may cause.

- B. A guest card must be obtained from the Trailer Estates office prior to any guest using any of the Trailer Estates common recreational facilities without being accompanied by a property owner or renter resident, the guest card must be presented at each event attended without a resident displaying their ID card.
- C. The Guest Card for an overnight guest may be issued for a specific time period not to exceed 30 days a year.
- D. If the District's office is closed and it is impossible to obtain a Guest Card, a guest may use all of Trailer Estates common recreational facilities and District sponsored functions and events if they are accompanied at all times by a resident displaying a current District Identification Card but a Guest Card must be obtained as soon as access to the District office is available.
- E. Guests may not hold membership in, assume a leadership role in, nor conduct business of any kind in a club, organization, group or activity.

### **SECTION III. VISITOR**

- A. A visitor is someone who joins a resident (with an ID card) to a function and only for a limited number of hours on any given day.
- B. Visitors may not hold membership in, assume a leadership role in, nor conduct business of any kind in a club, organization, group or activity.

### **SECTION IV. RENTER RESIDENT**

- A. Is an adult (person or persons) who rents a trailer from a Trailer Estates Property Owner and resides in that trailer.
- B. Agrees, in writing, to accept and abide by all the Trailer Estates rules and regulations governing the use of the Trailer Estates common recreational facilities.
- C. Is registered at the Trailer Estates office by the Trailer Estates property owner landlord or his representative.
- D. Has a letter, rent receipt, or copy of their lease agreement as proof of their renter status.
- E. Will pay a fee to use Trailer Estates common recreational facilities.

### **SECTION V. QUALIFIED PERSON (Rev. 12/3/17, 09/04/18, 11/19/18)**

- A. A Guest Identification Card shall be issued to all qualified persons as specified in Section II.

### **SECTION VI. TRESPASSERS**

- A. Any individual other than a property owner, renter or guest according to Sec. 1, 2, 3 found in, or using any of the Trailer Estates common recreational facilities is trespassing and may be prosecuted.

**SECTION VII. CURRENT IDENTIFICATION CARDS (Rev. 09/18/95, 9/4/18, 11/19/18, 7/5/22)****A. Trailer Estates Renter Card.**

1. Must be renewed each fiscal year or at expiration date shown on card at the Park Office and signed by office personnel.

**B. Trailer Estates Guest Card.**

1. Issued with specific expiration date by office personnel.

- C. Any person or persons found using a counterfeit District Identification Card, any person found using a District Identification Card that belongs to another person, and anyone who knowingly allows another to use their District Identification Card shall be immediately denied the use of all Trailer Estates common recreational facilities, and shall immediately be asked to surrender the District Identification Card and shall surrender such card to a member of the Board of Trustees.**



## **PART B: RULES GOVERNING USE OF FACILITIES**

### **SECTION I. (revised 11/17/08, 3/16/20)**

Each year prior to April 1, all organizations and clubs with regularly scheduled programs must reaffirm their schedules for the ensuing year by providing the Secretary of the Board of Trustees their schedule of meetings and all special events that are to take place at any District recreational facility.

- A. Schedules shall include which facility or combination of facilities are requested, the number of persons expected, the seating arrangements, equipment necessary, and other requirements for the program.
- B. Events or programs which have been regularly scheduled in previous years have precedence over new activities if schedules are submitted as stated above.
- C. These schedules must be submitted to the Secretary of the Board of Trustees.
- D. The Secretary, for the Board of Trustees, reserves the right to make activity schedule changes.
- E. Annually, each club, group or organization (CGO) needs to provide a copy of their current bylaws and list of officers. In lieu of these, less formal clubs and groups can submit a Club/Group Purpose and Contact Information form.
- F. Clubs, Groups and Organizations need to have a set of their rules on file in the office unless covered by the bylaws.

### **SECTION II. (adopted 11/19/18, 3/16/20)**

To support fair and equal availability of all function rooms for property owners, the following rules apply:

- A. No property owner can reserve a function room more than two times per month.
- B. If a property owner wishing to reserve a function room more than two times per month the event must be listed as "Public" event of the park calendar allowing any property owner, renter or guest of either to attend.
- C. At no time can the number of individuals participating from outside the park (visitors) exceed those who wish to participate as property owners, renters and their guests.
- D. Please refer to Rules And Regulations Part A Section II for the definition of "Guests" and "Visitors".

### **SECTION III.**

Trailer Estates sponsored activities have precedence over organization or club sponsored activities. Those activities scheduled during season may continue off season (without instructor) with a minimum attendance of five or more.

**SECTION IV. (Revised 3/16/20)**

JUN 21 '22 PM 2:56

Property owner sponsored activities and events shall be subordinate to and shall not conflict with previously scheduled Trailer Estates District, Organization or Club sponsored activity or event. Accommodations are made to schedule memorial services as close to their requested date and time as possible; even without a full week's notice.

**SECTION V. (Revised 11/17/08, 12/5/11, 3/16/20)**

For seasonal events or activity, the Secretary Trustee shall be notified of all seating and equipment arrangements necessary seven (7) days prior to the event or activity.

A. If the kitchen(s) is to be used, a refundable cleanup and damage deposit of \$50 is required seven (7) days prior to the event or activity or at the time the kitchen key is obtained. The Kitchen Manager(s) shall be notified at that time.

1) The deposit shall be returned if the sponsor cleans up after the event and there is no damage done to District property. If property damage exceeds the deposit, the sponsor shall be responsible for all damages or repairs necessary.

2) If the club or organization uses the kitchen seven (7) or more times a month, their key may be retained. That key may not be given to an unauthorized person or group for any reason or their kitchen key privilege will be rescinded.

B. Any outside activities who utilize the kitchen facilities shall comply with the rules governing the use of the kitchen(s).

C. Unless appropriate licensing is obtained, as described herein, the District's kitchen facilities shall only be used to prepare food for the residents of Trailer Estates and their guests, and any advertising which purports to offer food for consumption by the general public shall be prohibited.

Should a person or organization wish to utilize the kitchen facilities to prepare food for, or serve food to, the general public, such person or organization shall be required to obtain the appropriate license from the Florida Department of Business and Professional Regulation and to provide the District Office with a copy of same prior to commencing the event.

**SECTION VI. (Rev. 6/20/11; 11/7/11; 08/07/17, 7/5/22)**

As determined by a State of Florida Fire Marshall the seating capacities of rooms in the common recreational facilities of Trailer Estates Park and Recreation District are:

LARGE HALL: 616 row seating: front hall 300; rear hall 300  
500 table and chairs; front hall 240; rear hall 259  
Dance Floor (1102 square foot dance hall); 426  
MARK'S HALL: 200 Row seating with Stage half = 125 and Fireplace half = 75  
150 Table seating with Stage half = 88 and Fireplace half = 62  
COMBINED HALLS: Dance Floor (1102 sq.ft) with both doors open; 576 occupants

EXERCISE ROOM: 20

BILLIARDS ROOM: 8

CARD ROOM (poker): 20  
COMPUTER: 20  
RIHA BUILDING: 30

SHARE-A-CRAFT ROOM: 50  
(with current seating and tables)  
VIDEO: 20

JUN 21 '22 PM2:57

- A. In no case shall the rated seating capacities be exceeded in any area for any event or function.
- B. Events and functions shall be scheduled and assigned specific rooms or areas based upon event's anticipated number of participants. Rooms or areas previously assigned, may be changed at any time to accommodate newly scheduled events or functions at the discretion of the Secretary Trustee (Rev. 3/21/11). In no case shall an event or function be canceled because of the refusal of a previously scheduled event or function to move to another room or area.

**Section VII. (Revised 08/20/18)**

Trailer Estates District property owners and renter residents may use the facilities for activities such as birthday parties, wedding receptions, anniversaries, testimonials, memorial services and other events which are one day out-of-park activities they are sponsoring. (3/21/11; 4/18/11; 08/20/18)

- A. All requests for the use of the facilities by property owners and renter residents which may include persons or groups who are not residents or property owners must be approved by the Secretary Trustee (Rev. 4/10).
- B. At the time of the reservation request, sponsors of any property owner function shall deposit a refundable clean-up and damage charge with the District. The deposit shall be returned if the sponsor cleans up after the event and there is no damage done to District property. If property damage exceeds the deposit the sponsor shall be responsible for all damages or repairs necessary. Deposit amounts: \$100 for small hall or meeting rooms, \$200 for large hall (3/21/11)

**Section VIII. (3/21/11)**

Any disregard of the officially scheduled activities will be deemed a violation of the rules governing the use of facilities.

**Section IX.**

Commercial use of the marina by a boat slip renter is prohibited. (6/20/11)  
Commercial use of the storage lot by a storage lot renter is prohibited. (1/16/12)

## **PART C: RULES GOVERNING ADMISSION TO FACILITIES**

JUN 21 '22 PM 2:57

### **SECTION I. (Revised 3/16/20)**

Admission to and the use of all Trailer Estates Park and Recreation Districts common recreational facilities is restricted to those displaying current District Identification Cards or Guest Card as defined in Part A, Section II.

Special Events, as determined by the board: Visitor shall be the responsibility of the respective sponsor of the event and will not be required to obtain a guest card.

### **SECTION II. (Revised 3/16/20)**

Admission to Trailer Estates Park and Recreation functions is restricted to those displaying current District Identification Cards or Guest Card as defined in Part A, Section II.

### **SECTION III. (Rev. 4/10, 1/21/19).**

A. Commercial renting of park facilities will be considered by the Board of Trustees on an individual basis.

B. Commercial vendors visiting Trailer Estates with plans to sell merchandise during an event sponsored by Trailer Estates residents, clubs, or organizations must pay \$75 before the event to do so (Adopted 4/10).

C. No commercial businesses allowed that do not comply with Manatee County codes (511.7, etal.)

### **SECTION IV. (Rev. 08/07/2017)**

Pursuant to the Manatee County code Sec. 2-21-40/2-21/46, smoking is prohibited in all enclosed Trailer Estates recreation facilities and in the Spa. This includes E-Cigarettes. The Trailer Estates Board of Trustees shall designate "Smoking Areas" as deemed necessary.

### **SECTION V. Rev. 2/4/08, REV. 12/21/15; 08/17/2017**

Trailer Estates Park and Recreation District property owners shall be issued a FOB for access to District facilities (activity center, trailer storage gate, dumpsters, pool, Laundromat, etc). Refundable deposit is necessary for FOB issuance. Deposit charge information is available at the Trailer Estates Park and Recreation District Office. One FOB shall be issued to a property owner. An additional FOB may be issued, if needed, for an additional resident that is a permanent occupant at the same address as the property owner. A maximum of two (2) FOBS will be issued to a property address.

If the property is a rental unit, one (1) FOB will be issued. An additional FOB may be issued, if needed, for an additional renter that is listed on the Agreement of Responsibility Renter Resident Form. A maximum of two (2) FOBS will be issued to a property address. Refer to PP Keyless Security System (FOBS) for more details.

### **SECTION VI.**

At any District sponsored event where "donations" are collected a financial report shall be made to the Board of Trustees within thirty (30) days by the Trustee assigned to responsibility for the event.

**PART D: ACTIVITIES AND FACILITIES****EXERCISE ROOM**

NOTICE: USE ALL EQUIPMENT AT YOUR OWN RISK.

HOURS: 8:00 A.M. TO 9:00 P.M.

REGISTRATION: PLEASE SIGN IN BEFORE USING ANY EQUIPMENT.

**RULES:**

1. Only those displaying current District Identification Cards may use these facilities. Guests without current District Identification Cards must be accompanied at all times by a current card holder.
2. No one under the age of 18 will be admitted.
3. No running, horseplay, etc.
4. No smoking (including E-Cigarettes), food or beverages.
5. No radios permitted unless earphones are used.
6. Exercise Room capacity is 20.

**BILLARD ROOM, COMPUTER ROOM, WII ROOM, ART ROOM AND CARD ROOM**

1. Only those displaying current District Identification Cards may use these facilities. Guests without current district Identification Cards must be accompanied at all times by a current card holder.
2. No Smoking (including E-Cigarettes), food or beverages allowed.
3. Eagle (Billiard) Room capacity is 8.

## SHUFFLEBOARD COURTS

### SECTION I.

The hours of use of the Shuffleboard Courts shall be from 7:30 A.M. to 9:00 P.M. daily.

JUN 21 '22 PM 2:57

### SECTION II.

The rules for the use of the Shuffleboard Courts are as follows:

- A. Use of courts is limited to people displaying a current District Identification Card and their guest(s) whom they must accompany during all play. No one under the age of 18 is permitted to use the courts unless they are accompanied by an adult displaying a current District Identification Card.
- B. The District's Shuffleboard Courts are for shuffleboard games only. Individually owned cues are to be used at all times.
  1. Disks are stored in the Cue-Rack shed.
  2. Chalk and erasers are on the top of the scoreboards.
- C. The court is to be swept and "glassed" prior to use. Brooms and "glass" containers may be found in the Cue-Rack shed.
- D. Except when sweeping or "glassing", no one is allowed to walk on the courts.
- E. Neighborliness is expected. Proper attire is required, shirts and shoes must be worn. No food or beverages are allowed, no alcohol is allowed; radios, loud talking and roller skates and skate boards are prohibited.
- F. Courts are to be vacated by 9:00 P.M., the lights out, and all doors locked. District personnel shall open the facilities in the morning and shall lock them in the evening.
- G. During shuffleboard tournaments, a minimum of two (2) courts shall be reserved for open play.
- H. Tournament participants are prohibited from parking in the parking lot surrounding the Post Office Building. In addition, the six (6) southern most parking spaces on Canada Blvd. shall be reserved for people attending functions in the large or small halls.
- I. The Trailer Estates Shuffleboard Club shall be responsible for enforcing the parking restrictions during tournaments and shall be responsible for ensuring that overnight parkers obtain District Permits.

## POOL AND JACUZZI

JUN 21 '22 PM 2:57

These facilities are for your enjoyment. The rules and regulations are for the health and safety of everyone. Our rules adhere to Manatee County Ordinance 64E.009 and State regulations. If they are violated, your privilege to use these facilities will be revoked.

**NOTICE:** There is no lifeguard on duty. Please use the “Buddy System” and do not swim alone.

**HOURS:** 8:00 am to 9:30 pm every day except Tuesdays (see Adult Hours/Water Exercise for exemptions). See Pool Sign for more information regarding Tuesdays.

**WATER EXERCISE:** The pool is used exclusively for Water Exercise on Mondays, Wednesday and Fridays from 10:00 a.m. – 11:00 a.m. October through April and 9:00 a.m. – 10:00 a.m. May through September.

**HEIGHT REQUIREMENT:** Children must be AT LEAST 36” TALL to enter the pool.

**CAPACITY:** POOL = 40      JACUZZI = 11

**SHOWERS REQUIRED** before using the Pool or Jacuzzi. No body oils (including suntan lotion) are allowed in either facility.

### **RULES:**

1. Only those displaying current District Identification Cards may enter the Pool Area.
2. Owners must obtain I.D. Cards and Rules for their guests/visitors. (Available at the Trailer Estates Office.)
3. Children under the age of 18 must be accompanied by an adult with a current I.D. Card to use the Pool or Jacuzzi.
4. Only swim diapers are allowed in the pool.
5. No children under the age of 12 are allowed in the Jacuzzi.
6. Proper bathing attire required. No cutoffs.
7. No diving, jumping, running, or horseplay in Pool or Pool Area.
8. No toys, balls, or inflatables allowed. Noodles permitted.
9. No SMOKING, ANIMALS, FOOD, COOLERS, CANS or GLASS CONTAINERS permitted in the pool area. OTHER UNBREAKABLE CONTAINERS ALLOWED FOUR FEET FROM POOL EDGE. NO BEVERAGES IN JACUZZI AREA.
10. Service and guide dogs are allowed on the pool deck only. Individuals with a disability and service animal trainers may be accompanied by a service animal, as defined in Chapter 413.08, F.S., but the service animal is not allowed to enter the pool water. Owner or handler is responsible for the actions of the animal.
11. Persons having a cold, communicable disease, open sores and wounds, and band-aids are not allowed in Pool or Jacuzzi.
12. No electronic devices allowed unless silenced by earphones.
13. Pool and Jacuzzi area must be vacated during lightning and storm conditions.

**ALL RESIDENTS ARE ASKED TO ENFORCE AND/OR REPORT ANY VIOLATIONS OF THESE RULES AND REGULATIONS. THERE IS A PHONE AVAILABLE NEAR THE JACUZZI AREA IF YOU NEED ASSISTANCE FOR EMERGENCIES.**

## WOODSHOP

JUN 21 '22 PM 2:57

Because the equipment in the Workshop has either been donated to the “Trailer Estates Woodworkers Club” or had been purchased by the Trailer Estates Woodworkers Club”, we the Board of Trustees of Trailer Estates, do hereby appoint the “Trailer Estates Woodworkers Club” to enforce the Workshop Rules set forth below. Individuals violating the rules or damaging the equipment because of improper (not accidental) use may be denied the use of all the equipment in the Workshop by the Board of Trustees.

### WOODSHOP RULES

- I. No Smoking (including E-Cigarettes).
- II. Persons displaying current District Identification Cards shall be permitted to use the Equipment in this Workshop.
  - A. Guests must be accompanied at all times by a holder of a Current District Identification Card.
  - B. Prior to using any equipment everyone must sign a liability release.
- III. Persons under 18 will not be admitted.
- IV. Shop hours are 8:00 A.M. to 9:00 P.M.
- V. “Trailer Estates Woodworker” only, may borrow equipment for a 24 hour period.
  - A. A “Trailer Estates Woodworker” Steward must sign out the equipment.
  - B. The equipment borrower shall sign the equipment back in in the presence of another “Trailer Estates Woodworker”.
- VI. Machines and floors are to be cleaned after each use.
- VII. SAFETY RULES:
  - A. Goggles will be worn at the tool and rough grinders.
  - B. Manufacturer’s guards shall be fitted and used.
  - C. Members shall refrain from talking to machine operators.

#### SEPCIAL NOTE:

Lumber with nail holes, heavy paint, varnish, or cement shall not be planed, sanded or sawed with shop equipment.



## KITCHEN POLICY

JUN 21 '22 PM 2:57

- I. The kitchen and its equipment is the property of the Trailer Estates Park and Recreation District. It is for the exclusive use of all trailer Estates residents and Trailer Estates Organizations who wish to serve food. It is also available for Trustee approved private events such as weddings, receptions, birthdays, etc.
- II. A Kitchen Supervisor will be appointed by the Board of Trustees.
- III. RULES.
  - A. Each organization or individual sponsoring an event will appoint one individual to be responsible for the proper and safe use and cleaning of the kitchen and its equipment to meet all County Health Code requirements.
  - B. Only Trailer Estates sponsoring organizations may sell tickets.
  - C. Any equipment borrowed from the kitchen will be signed for and OK'd by the Kitchen Supervisor or designee.
  - D. Any food cooked, prepared, or stored in the kitchen must be served in Trailer Estates.
  - E. Each organization or individual sponsoring an event will pay for any lost, broken or damaged equipment as determined by the Board of Trustees.

### OVERNIGHT PARKING

Pursuant to Florida State Statute, 715.07, all overnight parking on Trailer Estates Park and Recreation District property is prohibited except by permit only.

#### PARK LANE PARKING LOT

- I. Six day storage permits may be requested at the District Office by those displaying current District Identification Cards for their own and/or a guest's vehicle. Permit must be prominently displayed on the vehicle upon arrival. If arrival will be after office hours, on a weekend or a holiday it is the owner's responsibility to obtain the permit PRIOR to arrival. In an emergency, contact the South PR Trustee, or their designee, regarding a permit.
- II. Occupancy is limited to three nights in self contained vehicles only. Permit must indicate occupancy. No extension to 3 day occupancy permits will be granted by the office.
- III. Trailer Estates Clubs may obtain three day permits for R.V.'s of those participating in a Club sponsored event.
- IV. THE FOLLOWING ACTIVITIES ARE PROHIBITED:
  - A. NO pets.
  - B. NO idling of vehicle's motor for more than ten (10) minutes at any time except while parking or just prior to departure.
  - C. NO operation of any auxiliary motor (e.g. refrigeration unit or generator).
  - D. NO parking of commercial vehicles parking of new mobile homes overnight.
  - E. NO discharging of any waste.
  - F. NO Connecting to park utilities (i.e. electric, water, etc.)
- V. Any vehicle found violating this parking regulation SHALL BE TOWED AWAY AT THE OWNER'S EXPENSE.
- VI. This regulation shall be printed on the back of the permit issued by the District.
- VII. In compliance with Section 715.07, proper signs shall be posted.
- VIII. Extensions and exemptions to this parking regulation may be made by any District's Board Trustee.

#### ALL OTHER TE PARKING LOTS AND THE TEN PROPERTY

- IX. Overnight parking in other TE parking areas or on the TEN property is prohibited. Vehicles SHALL BE TOWED AWAY AT THE OWNER'S EXPENSE.

## PART E: PENALTIES

As of July 5, 2022 the Trailer Estates Park & Recreation District's (hereinafter, TE) Board of Trustees has adopted the following procedure for the assignment of penalties to be applied, when they are to be applied/paid and how to request a public hearing regarding said penalty(ies) for those who do not comply with the Deed Restrictions, Rules & Regulations and/or Policies & Procedures pursuant to Florida Law, Chapter 2021-261 and detailed in Section 15 (7) of that law.

### BASIC PROCESS

When an owner, resident, occupant, licensee or invitee fails to follow TE's Deed Restrictions, Rules & Regulations and/or Policies & Procedures (unless immediate or irreversible health, safety or welfare concerns exist-detailed below), they are notified by a Trustee or Trustee designee of the problem. First notification may be verbal or in writing. If compliance is not obtained within the allotted timeframe; additional actions may be taken. Below is a very general progressive list of contact and may be advanced as needed:

- 1) VERBAL – A Trustee or Trustee designee may verbally identify the issue and ask the participant to comply within “X” number of days.
- 2) WRITTEN – A Trustee or Trustee designee may create a written notice of the issue and demand compliance within “X” number of days.
- 3) PENALTIES/FINES – A Trustee will create written notice of the Penalties and/or Fine with a date payment is required to be sent certified mail. It should be noted, compliance is still required and failure to comply with the initial infraction can result in addition penalties, fines and/or legal action.
- 4) NON-PAYMENT - Will result in a lien against the owner's property and/or additional legal action.

Guests

If the person(s) found violating their privileges of using the Trailer Estates common recreation facilities as aforesaid, are “Guests”, (with or without a District Identification Card), their sponsor, shall be deemed a co-offender, shall receive all notifications and communications as the offender, will participate in the penalty process, and shall be considered for any penalties or charges that may be imposed.

### PENALTY/FINE SCHEDULE

No.	VIOLATION	APPLICABLE REGULATION	1 <sup>st</sup> Occurrence	Continuing violation
1	No ARC permit applied for prior to construction/installation of an improvement	DR1	100	10
2	Hanging laundry outside to dry in a manner in violation of Deed Restriction #8	DR8	25	5
3	Grass not cut - in addition to the DR7 remedy	DR7	25	1
4	Weeds not controlled	DR7	25	1

No.	VIOLATION	APPLICABLE REGULATION	1 <sup>st</sup> Occurrence	Continuing violation
5	Failure to remove rubbish from property	DR7	25	5
6	Boat stored on property	DR6	25	5
7	RV stored on property	DR6	25	5
8	Other trailer stored on property	DR6	25	5
9	Displaying a Banner on property	DR4	25	5
10	Real estate sign not "on" or "in" the window	DR4	25	5
11	Displaying a sign on the property	DR4	50	5
12	Displaying an advertisement on the property	DR4	50	5
13	Constructing improvements in the setback area	DR2	100	25
14	Dog or other pet in the "No Pet" sections of TE	DR10	100	25
15	Allowing an Underaged occupant to reside a on a property.	DR11, PP26 & PP28	100	25
16	Allowing a "guest" to stay more than 30 days in a year	DR11; RR Part A, Sec II	100	50
17	Failure to obtain TE approval of a lease or sublease before it takes effect	DR12; PP26	100	10
18	Failure to obtain TE approval of a sale or transfer of title	DR12; PP26	100	1
19	Failure to obtain written permission from TE to moor or anchor a yacht, boat, houseboat, or other vessel on any canal	DR - Exhibit A, 1st, 3rd, & 4th Additions	200	200
20	Failure to obtain written permission from TE for construction of a Sea wall, wharf, landing, boathouse, or other structure extending into or over Sarasota Bay, any canal, or other water located in said subdivision	DR - Exhibit A, 1st, 3rd, & 4th Additions	200	200
21	Failure to obtain written permission from TE before any waterfront property or extension thereof is filled, or the contours thereof changed, or the depth of any canal, or other water way is changed	DR - Exhibit A, 1st, 3rd, & 4th Additions	200	200
22	Allowing a guest or a visitor to use the owner's FOB without the owner's being present	PP27A	100	10
23	Failure to update owner information annually	PP27A	25	1
24	Failure to submit Agreement of Responsibility Renter Resident document to TE office	PP28	200	10
25	Failure to submit Age Verification Data to TE office	PP29	100	10
26	Failure to register a guest with the TE office	PP30	50	5
27	Parking vehicle on TE property without a permit or after expiration of a TE parking permit	PP35	50	5
28	Overnight parking on any TE property, other than the Park Lane parking lot	RR, Part D	50	5
29	Failure to register Emotional Support animal annually	PP40	100	10

No.	VIOLATION	APPLICABLE REGULATION	1 <sup>st</sup> Occurrence	Continuing violation
30	Disposing of garbage in dumpster after dumpster has reached capacity	PP45	100	NA
31	Allowing persons rejected for occupancy to stay (sleep) in home or on the property	PP26, 28, 30	100	50
32	Allowing a dog or cat off owner's property without a leash	PP40	50	NA
33	Failure to pick up dog or cat waste	PP40	50	NA
34	Misuse of all Facilities	RR Part E	50	NA
35	Failure to maintain current registration or license plates on boats, trailers, recreational vehicles or other items stored in the storage lot or moored in the marina	PP23	50	10
36	Failure to update registration, in the TE office, on boats, trailers, recreational vehicles or other items stored in the storage lot or moored in the marina	PP23	50	10
37	Depositing garbage, trash, rubbish, appliances, or other items on the ground in or around the dumpsters	PP45	200	25
38	Placing remodeling debris in the dumpster, in violation of PP45	PP45	200	5
39	Other violations of the Refuse/Dumpster Policy	PP45	200	200
40	Renting a room, in a home, to another person	DR 3	100	50
41	Other violations of Rules and Regulations or Policies & Procedures not specifically listed	RR	50	10
42	Other violations of Deed Restrictions not specifically listed	DR	100	50
43	Commercial use of the marina by a boat slip renter	RR, Part A, Sec IX	200	200
44	Commercial use of the storage lot by a storage lot renter	RR, Part A, Sec IX	200	200

<b>Abbreviations</b>
ARC = Architectural Review Committee
BL = Trailer Estates Bylaws
CH = Trailer Estates Charter – Chapter 2021-261 Florida Laws
DR = Deed Restrictions
PP = Policies and Procedures
RR = Rules and Regulations
TE = Trailer Estates Park and Recreation District
TEB = Trailer Estates Park and Recreation District Board of Trustees

JUN 21 '22 PM 2:5

<b>Definitions</b>	
"stored on property" = physically present on a lot or lots for more than seventy-two (72) consecutive hours	
"underaged occupant" = as defined in the Deed Restrictions, Part 11	
"banner" = a strip of cloth on which a sign is painted; and/or a strip of cloth on which a sign is painted	
"sign" = a strip of cloth on which a sign is painted; and/or a posted command, warning, or direction	
"political signs" = any banner, flag, sign, or other material supporting a political position, candidate, party, or ideology.	
"flags" = a usually rectangular piece of fabric of distinctive design that is used as a symbol (as of a nation), as a signaling device, or as a decoration	
"Guest" = as defined in the Rules & Regulations, Part A, Sec II	
"Visitor" = as defined in the Rules & Regulations, Part A, Sec III	
"Renter Resident" = as defined in the Rules & Regulations, Part A, Sec IV	
"Trespassers" = as defined in the Rules & Regulations, Part A, Sec VI	

<b>Extracted from Trailer Estates Charter – Chapter 2021-261 Florida Laws</b>	
To adopt and enforce reasonable rules and regulations governing the use of the facilities of the District as provided by general law, and to prescribe penalties for violations of such rules and regulations. Such rules and regulations to be enforced shall include deed restrictions	
Sec 15 (7)	(a) 1. The rate of such penalties shall be fixed by a resolution of the trustees, as herein provided, but may not exceed \$200 per violation against any member, or any authorized occupant, licensee, or invitee of the member, for the failure of the owner of the parcel or its occupant, licensee, or invitee to comply with any provision of the rules and regulations of the District
Sec 15 (7)	(a) 2. A fine may be levied by the trustees for each day of a continuing violation, with a single notice and opportunity for hearing, not to exceed a cumulative total maximum of \$1,000.

**ENFORCEMENT COMMITTEE**

If an owner, resident, occupant, licensee or invitee receives a written notice of the issue that includes the Penalties and/or Fines with a date payment is required; they may dispute the violation/penalty/fine with the Enforcement Committee by requesting a hearing in writing. The role of the Enforcement Committee is to hold a hearing, providing the offender with at least 14 days notice and make a recommendation to the board. The trustees will subsequently rule on the recommendation of the Enforcement Committee to either confirm, reject or modify any fine or penalty. Per day "continuing violation" fees may or may not be waived during this process. The entire Enforcement Committee Charge can be found in the Policies and Procedures.

**IMMEDIATE ISSUES**

In the case of a violation which if allowed to continue would result in an immediate or irreversible health, safety or welfare concern, it will result in an immediate denial of access to

common areas or use of facilities and/or equipment, not to exceed 30 days while an emergency hearing can be scheduled.

Additional penalties that may be imposed.

1. Fines per Penalty/Fine Schedule
2. Payment to the Trailer Estates Park and Recreation District for any and all damage caused by the offender.
3. Suspension and denial of any use of the Trailer Estates common recreational facilities, or of a specific facility, for a specified period of time, not to exceed 180 days from the date of the infraction.
4. Where there is a violation of serious nature where property is damaged or where there is/was a threat to health or safety of others, the individual causing said damage or who has threatened the health and safety of others may be denied the use of all Trailer Estates common recreational facilities from time of the infraction for a period of (1) year.
5. A "Guest" found by the Trustees to have violated any rule or regulation wherein such action threatens or may threaten the health and/or safety of others, or who has been found to have deliberately caused damage to any person or property may be denied the use of the Trailer Estates common recreational facilities forever.

**TRAILER ESTATES BOARD OF TRUSTEES**  
**MOTION FOR ACTION OR RULES CHANGE**

Type of Motion

Action X  
Rules

Rule to be changed:

Page:                      Section:                      Paragraph:

Presented by: Lori Dalton    Date: July 5, 2022

Seconded by: \_\_\_\_\_ Date: \_\_\_\_\_

Passed: \_\_\_\_\_ Date: \_\_\_\_\_

Denied: \_\_\_\_\_ Date: \_\_\_\_\_

Tabled: \_\_\_\_\_ Date: \_\_\_\_\_

Other: \_\_\_\_\_ Date: \_\_\_\_\_

A MOTION AS FOLLOWS: To approve the changes to the Rose Garden Donation – PP40A as discussed at the workshop on June 20, 2022.

Attachments:

Costs/Estimated Costs: Final of PP40A

Trustees FOR

Trustees AGAINST



TRAILER ESTATES PARK AND RECREATION DISTRICT  
ROSE GARDEN DONATION

JUN 21 '22 AM 7:37

PP 40A

## ROSE GARDEN DONATION

Donor Name \_\_\_\_\_

Street address \_\_\_\_\_ P.O. Box \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Amount of Donation: \_\_\_\_\_

In Memory Of: \_\_\_\_\_

Thank you for your donation,

*Chairman*

Names will be posted in the Tribune once every three months.

Check here if you do **NOT** want this posted in the Tribune.



