

**TRAILER ESTATES PARK & RECREATION DISTRICT**

FEB 14 '22 AM 11:22

**BOARD OF TRUSTEES**  
**SPECIAL BOARD MEETING**

**February 28, 2022**

**9:30 A.M.**

**SMALL HALL**  
**1903 69<sup>TH</sup> AVENUE WEST**  
**BRADENTON, FLORIDA 34207**

***REGULAR MEETING***

Call to order

Roll Call

Residents' comments and questions

Approval of minutes

Report of Treasurer

Approval of bills

Staff or Attorney Comments

Informational reports from Trustees

Report(s) from standing committees

Old business

New business

Legal Representation (Dalton)

Legal Representation – Substitution Per District Attorney (Sansone)

Dock Approval for 2309 Pennsylvania Ave. (Sansone)

Approve Payment of Sales Tax and Voluntary Disclosure Form (Chandler)

Review PP21A (Trotter)

Employee Handbook (Trotter)

Clubs & Organizations

Adjournment

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Pursuant to Section 286.26, Florida Statutes, and the Americans With Disabilities Act, any handicapped person desiring to attend this meeting should contact TJ Miller at 941-756-7177, at least 48 hours in advance of the meeting, to ensure that adequate accommodations are provided for access to the meeting.

TRAILER ESTATES PARK AND RECREATION DISTRICT

BOARD AGENDA ITEM FORM/POLICY

PP 38

DUE IN OFFICE 10:30 A.M. WEDNESDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Item Legal Representation

For Upcoming Meeting—Date 02-21-2022

Type of Meeting (check one): Workshop  Board Meeting  \*

\*It is recommended that Board Meeting Agenda Items be an agenda item on a Workshop prior to the board meeting.

Rationale (for workshops)/ MOTION (for board meetings): To approve having the District's Legal Firm defend a suit against the Chairman regarding an issue that resulted from another Trustee requesting his assistance at a New Year's Eve party.

Costs/Estimated Costs: (Required if agenda item includes spending district money.)  
Unknown.

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) Email, Summons & Compalint

Trustee Lori Dalton

Date Submitted 02-08-2022

Chairman/Designee Mike Swanson

Office Manager/Designee: Date Posted 2/14/2022 Initials MS

**PP38 for 2/21/22 meeeting**

2/9/22 9:49 AM

FEB 9 '22 AM 10:27

From: "secretary@trailerestates.com" <secretary@trailerestates.com>

To: "Mark Barnebey" <mbarnebey@blalockwalters.com>

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Mark:

Attached is the PP38 for our next meeting. If changes need to be made, please notify the Chairman.

THANKS

Lori Dalton  
Trailer Estates Board Secretary

**Attachments:**

- 2022-2-21 Board - Lega Council.pdf

TRAILER ESTATES PARK AND RECREATION DISTRICT  
BOARD AGENDA ITEM FORM PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Legal Representation - substitution per Dis. Atty. MG  
For Upcoming Meeting—Date 02/21/22

Type of Meeting (check one): Workshop  Board Meeting

**\*It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): To approve having the District's Legal Firm defend a suit against the Chairman regarding an issue that resulted from the Chair providing assistance to another Trustee at a New Year's Eve held by the Park.

FEB 11 '22 AM 10:10

Costs/Estimated Costs: (Required if agenda item includes spending district money.)  
unknown

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) See attached documents.

Trustee Mike Sansone

Date Submitted 02/11/22

Chairman/Designee Mike Sansone

Office Manager/Designee: Date Posted 2/14/2022 Initials MA

Section ~~21.~~ 20. ~~Except with respect to matters wherein it shall be adjudged in such proceeding that such trustee is liable for negligence or misconduct in the performance of his or her duties, trustees not guilty of malfeasance in office shall be relieved of any personal liability for any acts done by them while holding office in the District; any trustee who is made a party to any action, suit, or proceeding solely by reason of his or her holding office in the District shall be indemnified by the District against reasonable expenses, including attorney's fees, incurred by him or her in defending such suit, action, or proceeding, except with respect to matters wherein it shall be adjudged in such proceeding that such trustee is liable for negligence or misconduct in the performance of his or her duties.~~

Section ~~22.~~ 21. The word "District" means the special park and recreation district hereby organized; the words "board," "trustees," and "board of trustees" mean the Board of Trustees of and for the special park and recreation district hereby created when used in this charter act, unless otherwise specified.

Section ~~23.~~ 22. (1)(a) Notwithstanding any provisions to the contrary (as may now appear in section 8, section 13, or section 15), the trustees of the ~~Trailer Estates Park and Recreation District~~ shall not enter into any contract involving the initial purchase, lease, conveyance, or other manner of acquisition of real or tangible personal property constituting recreational facilities, which presently exist within the territory included in the ~~Trailer Estates Park and Recreation District~~, in any instance when the cost price or consideration therefor exceeds \$150,000 (which shall be adjusted based on the Consumer Price Index for All Urban Consumers based on a starting date of October 1, 2021) including all obligations proposed to be assumed in connection with such acquisition, unless:

(a)(1) The trustees by two-thirds vote of the full membership of the trustees have approved the terms and conditions of such acquisition by written resolution;

(b)(2) Within not less than 30 nor more than 60 days after the date of the resolution, the trustees certify the resolution to the supervisor of elections of Manatee County for a referendum election; and

(c)(3) A majority of qualified electors of the District voting in a referendum election approve the resolution.

(2)(b) The qualifications of voters, notice, and procedure for this referendum shall be the same as set forth herein for the election of trustees and for special referendum elections.

Section 5. In the event of a conflict of the provisions of this charter act with the provisions of any other charter act, the provisions of this charter act shall control to the extent of such conflict.

THE CIRCUIT COURT FOR THE 12<sup>TH</sup> JUDICIAL CIRCUIT  
MANATEE COUNTY, FLORIDA

J. D. GOOD

CASE NO. 2022CA467

Plaintiff,

vs.

MICHAEL A. SANSONE,

Defendant

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**SUMMONS**

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THE STATE OF FLORIDA  
To Each Sheriff of the State:

FEB 11 '22 AM 10:10

FEB 8 '22 AM 11:16

**YOU ARE HEREBY COMMANDED** to serve this Summons and a copy of the

Complaint in this action on Defendant:

Michael A. Sansone  
2107 Ohio Ave.  
Bradenton, Florida 34207

The Defendant is hereby required to serve written defenses to said Complaint on Plaintiff, whose mailing address is P.O. Box 5867, Bradenton, Florida 34281 within twenty (20) days after service of this Summons upon Defendant, exclusive of the day of service, and to file the original of the defenses with the Clerk of this Court either before service on Plaintiff or immediately thereafter. If the Defendant fails to do so, a default will be entered against the Defendant for the relief demanded in the Complaint in favor of Plaintiff.



WITNESS MY HAND AND SEAL

of said Court: Angelina Colonnese

Clerk of Circuit Court

M. Sullivan

By: Deputy Clerk

Date: 02/07/2022

THE CIRCUIT COURT FOR THE 12<sup>TH</sup> JUDICIAL CIRCUIT  
MANATEE COUNTY, FLORIDA

J. D. GOOD,

Plaintiff,

vs.

MICHAEL SANSONE

Defendant.

CASE NO.

2022CA467

**COMPLAINT WITH JURY DEMAND**

FEB 8 '22 AM 11:16

NOW COMES Plaintiff, and for his complaint, states as follows:

1. At all times relevant herein, Plaintiff was a resident of Manatee County, Florida.
2. The amount in controversy is within the jurisdiction of this court.
3. Venue is proper where the acts took place, and where the Defendant resides in Manatee County, Florida.

**COUNT ONE - BATTERY**

4. Plaintiff incorporates by reference paragraphs one (1) through three (3) as if fully rewritten here.
5. On December 31<sup>st</sup>, 2018 at approximately 8 p.m., at a public function held in the large hall of Trailer Estates Park & Recreation District which is located at 6903 69<sup>th</sup> Ave. W., the Defendant battered Plaintiff when he approached the Plaintiff from behind and grabbed Plaintiff's right arm tightly as to cause pain and restrict Plaintiff's movement. Plaintiff did not see the Defendant approach. At that time, the Plaintiff demanded verbally that the Defendant release his grip, but the Defendant refused and continued to hold Plaintiff's arm in a forceful manner for the purpose of restricting Plaintiff's movement and causing Plaintiff pain and discomfort.

6. The Defendant intended to have offensive and harmful contact with Plaintiff.
7. The Defendant's contact with the Plaintiff was offensive, harmful and non-consensual.
8. As a direct and proximate result of the Defendant's intentional, offensive and harmful contact the Plaintiff has suffered damages including embarrassment, shock, insult, pain and suffering.

**COUNT TWO - FALSE IMPRISONMENT**

9. Plaintiff incorporates paragraphs one (1) through eight (8) by reference as if fully rewritten here.
10. On December 31, 2018, the Defendant intentionally grabbed hold of the Plaintiff's right arm with great force intending to restrict Plaintiff's movement.
11. Defendant intended to detain Plaintiff without Plaintiff's consent.
12. Plaintiff movement was restricted by the Defendant's actions. Plaintiff did not know the Defendant personally and further, Plaintiff had no idea why the Defendant was detaining him and confining his movement without Plaintiff's consent.
13. Plaintiff immediately demanded that the Defendant release his grip. The Defendant refused to release his strong-arm hold.
14. The Defendant intended to detain and confine the Plaintiff without the Plaintiff's consent and without authority of law.
15. The plaintiff has suffered damages as a direct and proximate cause of the defendant's wrongful actions.

**COUNT THREE - ASSAULT**

16. Plaintiff incorporates by reference paragraphs one (1) through fifteen (15) as if fully rewritten here.
  17. After Defendant refused to release his hold of the Plaintiff, Plaintiff experienced reasonable apprehension that he was about to be injured further by additional bodily contact.
  18. It was the intention of the Defendant to cause fear of further unwanted imminent bodily contact
-



and physical harm when the Defendant refused to release his grip on the Plaintiff.

19. The plaintiff has suffered damages as a direct and proximate cause of the defendant's wrongful actions.

WHEREFORE, Plaintiff prays for judgment against the Defendant for compensatory damages in the amount of \$150,000.00, and further, Plaintiff reserves the right to amend this complaint to include a request for punitive damages, attorney fees, and for the taxable costs of these proceedings and for any other relief the Court deems fair and equitable.

Respectfully submitted,



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J. D. Good, Esq.  
Attorney at Law, Ohio Only  
c/o P.O. Box 5768  
Bradenton, Florida 34281  
(941) 465-5991  
jdg@jdg.com

FEB 8 '22 AM 11:16

Angelina Colonnese  
Clerk of the Circuit Court of Manatee County Florida  
1115 Manatee Avenue West, Bradenton, Florida 34205  
P.O. Box 25400, Bradenton, Florida 34206  
Phone (941) 749-1800 - Fax (941) 741-4082  
www.manateeclerk.com

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Receipt # C 999293

Workstation: SHARON KEE Workstation

Posting Date: 2/7/2022 3:39 pm

Void Date: -

---

Payment Information

CHECK \$410.00 CHECK # 2756

**Total Tendered: \$410.00**

Refund: \$0.00

**Total Paid: \$410.00**

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Comments:

2022CA000467AX

Plaintiff:  
GOOD, JD

Defendant:  
SANSONE, MICHAEL

Case Balance: \$0.00

Case Total: **\$410.00**

---

**SIGNATURE:** \_\_\_\_\_

This payment will be processed by MyFloridaCounty.com and will appear on your credit card or debit card statement as "Manatee County Clerk of Circuit Court" There is a non-refundable 3.5% service fee per transaction to provide this service. MyFloridaCounty.com is powered by Civitek.

FEB 8 '22 AM 11:17

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Fines, fees, services charges, court costs and other costs are determined by law enacted by the Florida Legislature. If requested, a receipt is available indicating specific fund account distribution.

Angelina Colonnese  
Clerk of the Circuit Court of Manatee County Florida  
1115 Manatee Avenue West, Bradenton, Florida 34205  
P.O. Box 25400, Bradenton, Florida 34206  
Phone (941) 749-1800 - Fax (941) 741-4082  
www.manateeclerk.com

REPRINT

Receipt # C 999293

Workstation: SHARON KEE Workstation

Posting Date: 2/7/2022 3:39 pm

Void Date: -

Payment Information

CHECK \$410.00 CHECK # 2756  
Credit Card Fee: \$0.00  
**Total Tendered: \$410.00**  
Refund: \$0.00  
**Total Paid: \$410.00**

Authorization Code:

A.I.D #:

Credit Card Type:

Comments:

2022CA000467AX	Plaintiff	GOOD, JD	
	Defendant	SANSONE, MICHAEL	
001000000206422	CIR CIVIL SUMMONS		
001000000208525	CIR CIVIL DEPT OF REV FINANCIAL SVCS TF		\$10.00
001000000208759	CIR CIVIL MEDIATION/ARBITRATION STATE		\$0.50
001000000208771	CIR CIVIL STATE COURT EDUCATION		\$1.00
103000000208136	CIR CIVIL DOR STATE COURTS REVENUE TRUST FUND		\$3.50
103000000208140	CIR CIVIL DEPARTMENT OF FINANCIAL SERVICES		\$195.00
103000000208160	CIR CIVIL DEPT OF FINANCIAL SVCS (CCOC CONTRACT)		\$1.00
103000000348410	CIR CIVIL FILING FEES		\$4.00
103000000348411	CIR CIVIL FILE FEE \$80		\$115.00
Case Balance: \$0.00			\$80.00
			<b>Case Total: \$410.00</b>

FEB 8 '22 AM 11:17

Fines, fees, services charges, court costs and other costs are determined by law enacted by the Florida Legislature. If requested, a receipt is available indicating specific fund account distribution.

**TRAILER ESTATES PARK AND RECREATION DISTRICT  
BOARD AGENDA ITEM FORM PP 38**

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Dock Approval for 2309 Pennsylvania Ave

For Upcoming Meeting—Date 02/21/22

Type of Meeting (check one): Workshop  Board Meeting

**\*It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): A request by  
owner at 2309 Pennsylvania Ave to extend his dock by Board of Trustees.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FEB 8 '22 AM 11:37

Costs/Estimated Costs: **(Required if agenda item includes spending district money.)**  
None

Attachments: **(Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.)** See attached documents.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Trustee Mike Sansone

Date Submitted 02/08/22

Chairman/Designee Mike Sansone

Office Manager/Designee: Date Posted 2/14/2022 Initials MS

**TJ Miller**

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**From:** kim duncanseawall.com <kim@duncanseawall.com>  
**Sent:** Friday, February 04, 2022 3:35 PM  
**To:** TJ Miller  
**Subject:** Pratt - 2309 Pennsylvania Ave  
**Attachments:** Pratt Trailer Estates App & Plans.pdf

Attached please find the application and plans to dock extension and mooring piling for Joseph Pratt at 2309 Pennsylvania Ave.

Please let us know of anything needed and when approved.

Thank you,  
Kim Varrasso

**Duncan Seawall**  
1714 Independence Blvd.  
Sarasota, FL 34234  
(941) 351-1553  
Fax (941) 351-3378

FEB 6 '22 11:48

**Prepared By: Tom Glancy** 941-351-1553  
Duncan Seawall Dock & Boat Lift, LLC  
1714 Independence Blvd.  
Sarasota, FL 34234

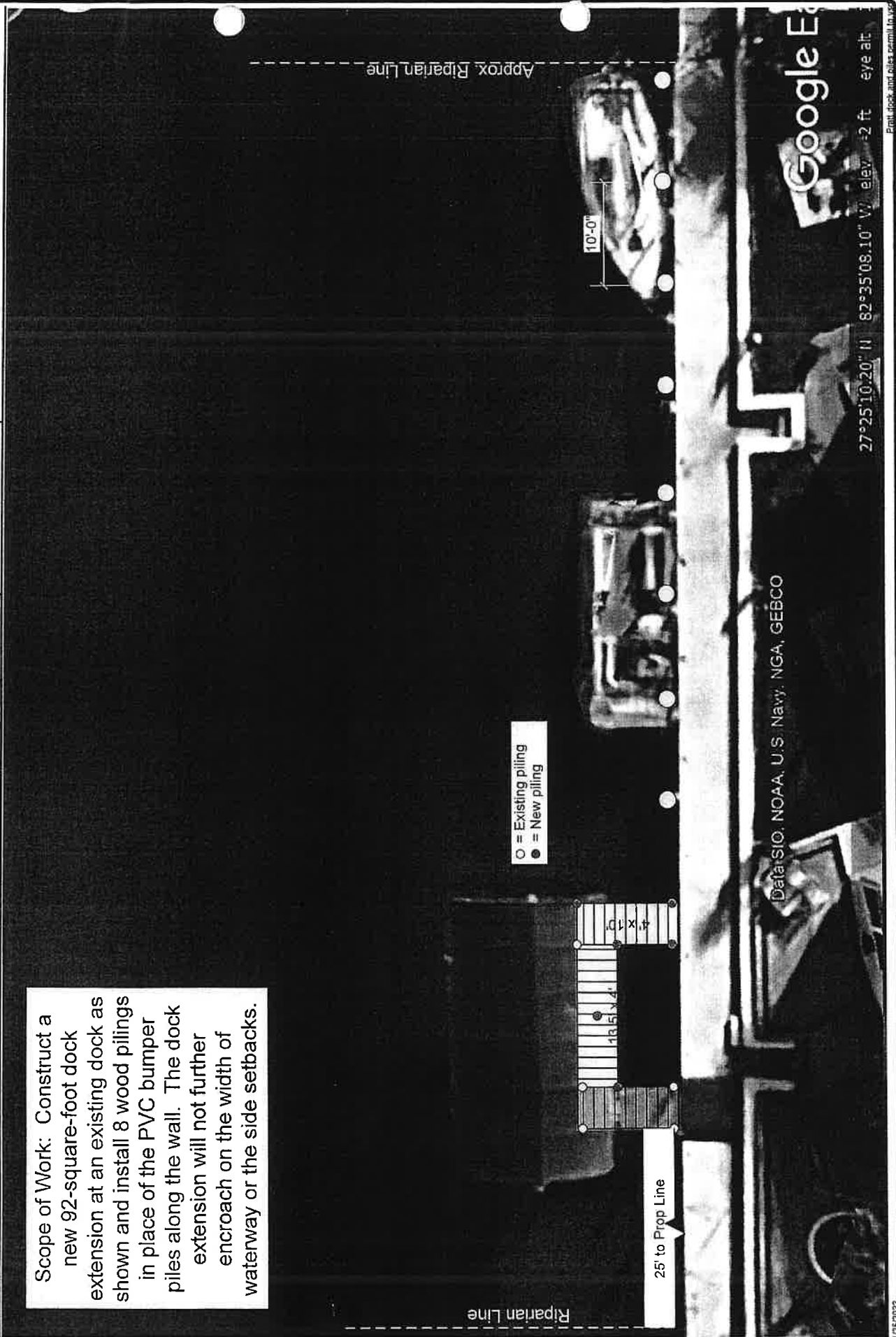


**Scale:**  
1" = 10'

**Date:**  
1/25/22

**Prepared For:**  
Joe Pratt  
2309 Pennsylvania Ave  
Bradenton, FL 34207

**Scope of Work:** Construct a new 92-square-foot dock extension at an existing dock as shown and install 8 wood pilings in place of the PVC bumper piles along the wall. The dock extension will not further encroach on the width of waterway or the side setbacks.



Data SIO, NOAA, U.S. Navy, NGA, GEBCO

Google Earth

27°25'10.20" N 82°35'08.10" W elev. -2 ft eye alt.

Print, crop, and email to you

1/25/2022

# Letter ANSI A Landscape



1/24/2022



2021

Parcel Search

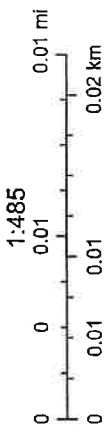


Parcel Lines



Street Names

Red: Band\_1  
Green: Band\_2  
Blue: Band\_3

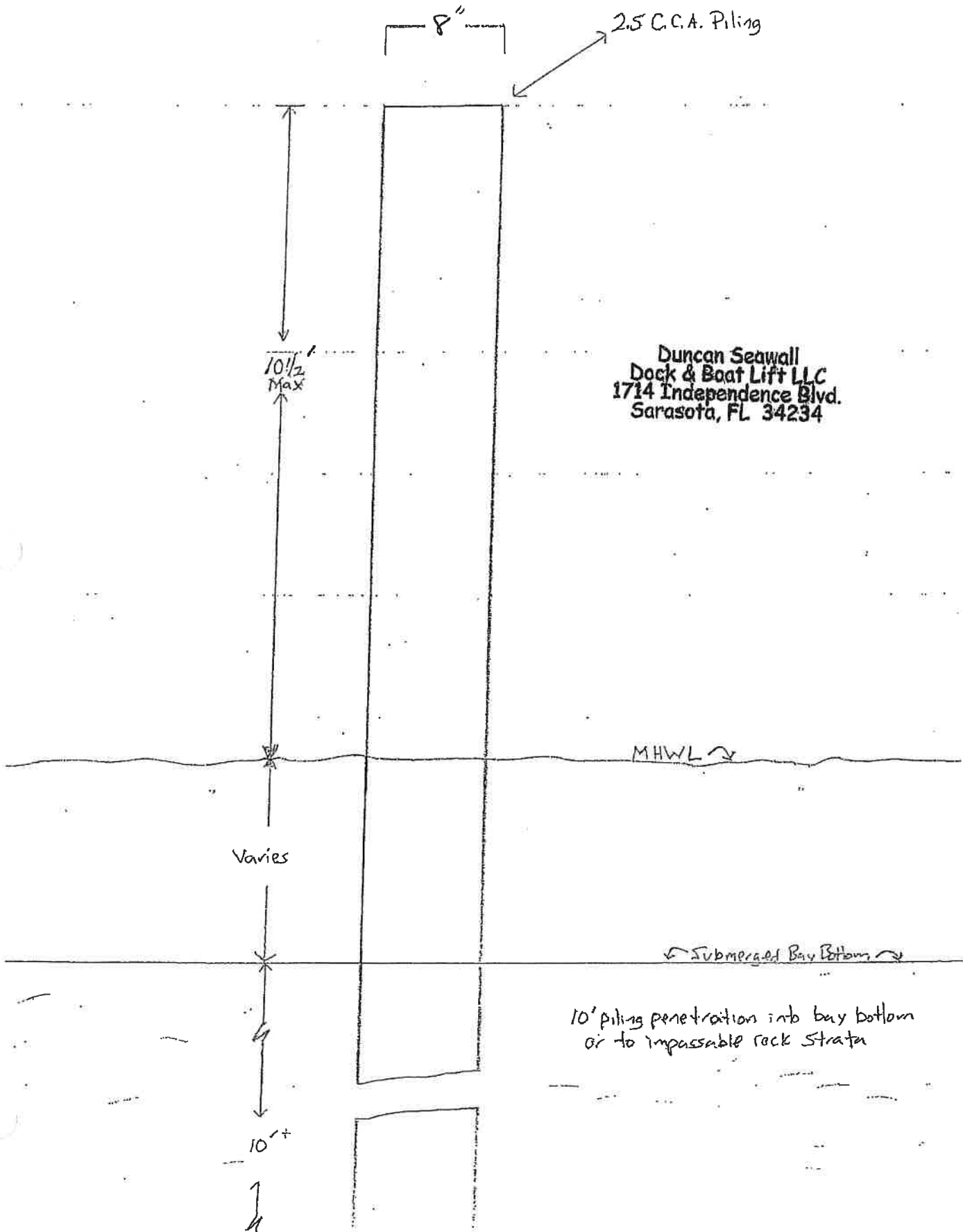


This map has been compiled from the most authentic information available. The Manatee County Property Appraiser's Office makes every effort to produce and publish the most current and accurate information possible. The determinations made during compilation are for maintenance of the tax roll only and do not represent legal determinations. This map may include data and features that are owned and maintained by other government agencies and therefore we are unaware of their accuracy. No warranties, expressed or implied, are provided for the data herein.

Manatee County Property Appraiser, Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

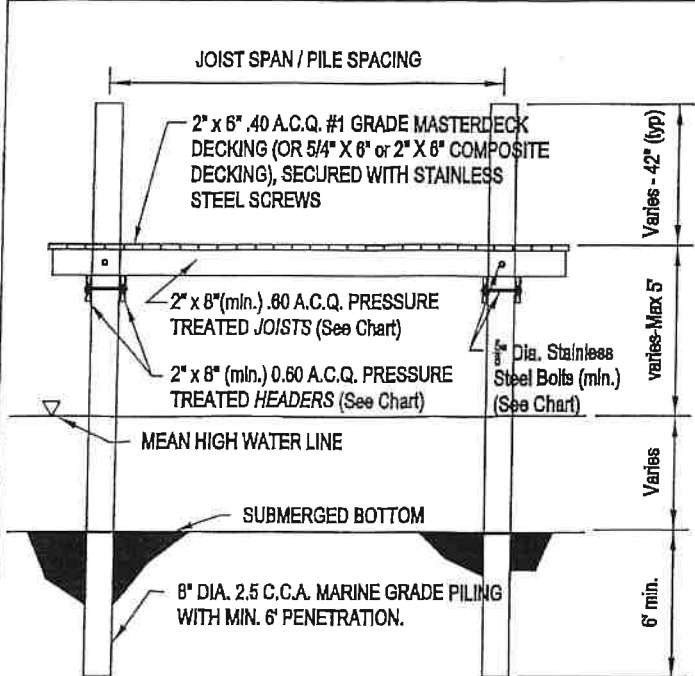
FEB 7 '22 10:32A

Piling (s)



Duncan Seawall  
Dock & Boat Lift LLC  
1714 Independence Blvd.  
Sarasota, FL 34234



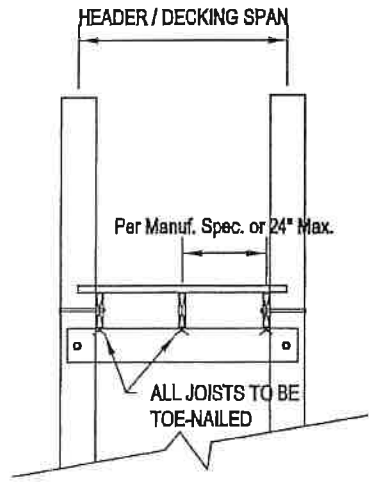


**LONGITUDINAL DOCK  
CROSS SECTION**

**GENERAL NOTES:**

- IN LIEU OF SPECIFIC CODE REQUIREMENTS, RESIDENTIAL DOCK HAS BEEN DESIGNED FOR THE FOLLOWING MINIMAL CONDITIONS:  
 LIVE LOAD: 40 PSF  
 DEAD LOAD: 10 PSF  
 HURRICANE UPLIFT: 30 PSF  
 DEFLECTION LIMITS: L/360 (LIVE LOAD)
- ALL DIMENSIONAL LUMBER SHALL BE MINIMUM NO. 2 SOUTHERN YELLOW PINE.
- DESIGN MEETS MINIMUM REQUIREMENTS OF 2017 AND 2020 FLORIDA BUILDING CODES. WIND SPEED 170 MPH EXP. D.

HEADER SPAN (Feet)	JOIST SPAN (Feet)	HEADER SIZE (Nominal Inches)	JOIST SIZE (Nominal Inches)	BOLT SIZE (Qty, Inches)
<6	10	2X8	2x8	1-5/8
8	10	2x8	2x8	2-5/8
10	10	2x10	2x8	2-5/8
12	10	2x12	2x10	2-5/8
<6	12	2X8	2x8	1-5/8
7	12	2x8	2x8	2-5/8
9	12	2x10	2x8	2-5/8
11	12	2x12	2x10	2-3/4



**TRANSVERSE DOCK  
CROSS SECTION**

TYPICAL CROSS SECTIONS FOR RESIDENTIAL DOCKS			
DUNCAN SEAWALL			
1714 INDEPENDENCE BLVD, SRQ 34234			

**TRAILER ESTATES PARK AND RECREATION DISTRICT  
DEED RESTRICTIONS BUILDING REQUEST PP 33**

THIS FORM IS ONLY FOR APPROVAL OF BUILDING REQUESTS AS DEFINED IN THE TRAILER ESTATES DEED RESTRICTIONS. PROPERTY OWNER SHOULD CONTACT MANATEE COUNTY DIRECTLY TO DETERMINE IF BUILDING PERMITS OR OTHER ADDITIONAL LAND DEVELOPMENT APPROVALS ARE REQUIRED. They can be reached at MANATEE COUNTY PERMITTING DEPT., 1112 Manatee Ave West 2<sup>nd</sup> floor, Bradenton, FL 34205 , 941-749-3047 ext.3800

PERMIT NUMBER: \_\_\_\_\_

Pratt Joseph 2309 Pennsylvania Ave. 603-770-5573  
 (Print) LAST NAME FIRST ADDRESS PHONE  
60 11 Trailer Estates 4th Add  
 BLOCK NUMBER LOT NUMBER(S) SUBDIVISION OR ADDITION  
Dock extension, mooring pilings  
 TYPE OF CONSTRUCTION Example: NEW HOME, ADDITION, CEMENT WORK, PORCH, A/C, RESIDING, ETC.

Duncan Seawall, Dock + Boat Lift, LLC 941-351-1553  
 DIMENSIONS: (W-L-H) BUILDER CONTRACTORS NUMBER

SET BACKS	FRONT	BACK	LEFT SIDE	RIGHT SIDE	
ORIG & 2 <sup>nd</sup> ADD	5'	5'	4'	2' 8" (single lots only) otherwise 4'	SET BACKS
1 <sup>st</sup> ADD	5'	5'	4'	4'	ARE MEASURED FROM
3 <sup>rd</sup> to 7 <sup>th</sup>	5'	5'	5'	5'	PROPERTY LINE

MAKE SCALE DRAWING ON REVERSE SIDE OR SUBMIT ON SEPARATE SHEET(S) SHOWING PROPER SETBACKS. ASK OFFICE FOR SHEETS.

EXPIRATION: THIS BUILDING REQUEST EXPIRES 6 MONTHS FROM DATE OF APPROVAL.

**APPROVAL IS FOR SETBACKS ONLY. ALL COUNTY CODES MUST BE FOLLOWED AND APPROVED.**

I, the undersigned owner or purchaser of Lot 11 Block 60 of Trailer Estates do hereby certify that I assume full responsibility that the construction will conform as shown in the drawings, plans, and specifications as submitted. If said construction commences before this application is approved and a building permit is issued by the County, the construction or addition work will be stopped immediately and I shall be subject to County Zoning Laws as per violation noted, until such violation is remedied. I also realize I am responsible for any other persons property as to damage done by contractors working for my benefit, and I shall see that the damage is corrected at no cost to the district or property owner.

**NOTIFY DISTRICT OFFICE WHEN WORK STARTS AND UPON COMPLETION.  
SIGNING THIS GIVES ARC PERMISSION TO ENTER YOUR PROPERTY.**

2/4/22 Date  
X Joseph Pratt Property Owner

OFFICE USE

APPROVED, DISAPPROVED OR PENDING Date: \_\_\_\_\_ For The Board of Trustees

EXPLANATION: \_\_\_\_\_

APPLICANT NOTIFIED BY \_\_\_\_\_ ON \_\_\_\_\_ (date)

BUILDING PERMIT FORM (formerly PP39)

Revised 7/9/10 Revised 10/15/12 Revised 5/4/15; 11/2016

TRAILER ESTATES PARK AND RECREATION DISTRICT  
BOARD AGENDA ITEM FORM

PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Approve Payment of Sales Tax & <sup>Voluntary</sup> Disclosure <sub>Form</sub>

For Upcoming Meeting—Date FEBRUARY 21, 2022

Type of Meeting (check one): Workshop  Board Meeting

**\*It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): \_\_\_\_\_

Approve submission of Florida Department of Revenue Voluntary Disclosure of Sales tax due along with the payment of

Costs/Estimated Costs: (Required if agenda item includes spending district money.)

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) Interactive workshop to allow the exchange of information from Residents and Board Members. \_\_\_\_\_

Trustee Mary Chandler

Date Submitted 2/14/22

Chairman/Designee Niko Jensen

Office Manager/Designee: Date Posted 2/14/2022 Initials [Signature]

**TRAILER ESTATES PARK AND RECREATION DISTRICT  
BOARD AGENDA ITEM FORM PP 38**

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Review PP21A

For Upcoming Meeting—Date 2/21/2022

Type of Meeting (check one): Workshop  Board Meeting

**\*It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): \_\_\_\_\_

As discussed in the Work shop of 2/7/2022, develop Storage Lot PP21A  
and seperate from Boat Slips rates PP21. Review and develop cost per foot and  
add the 5% increase per year effective March and again in October.

Costs/Estimated Costs: **(Required if agenda item includes spending district money.)**

Attachments: **(Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.)** \_\_\_\_\_

Trustee Trotter

Date Submitted 2/9/2022

Chairman/Designee *Mark Amson*

Office Manager/Designee: Date Posted 2/14/2022 Initials *TA*

**TRAILER ESTATES PARK AND RECREATION DISTRICT  
STORAGE LOT RATES PP 21A**

ALL RATES ARE WITH TAX

RESIDENTS – PAY BY THE YEAR (NOTE RATE LIST BELOW)

RESIDENTS – SIX MONTH LEASE (Non-Refundable) (NOTE RATE LIST BELOW)

PROPERTY OWNER RATES:

<u>Lot Size</u>	<u>Time Frame</u>	<u>\$\$/Foot</u>	<u>Base Price</u>	<u>Taxes Included</u>
40' Paved	12 months	\$10.50	\$420.00	\$449.40
	6 months	--	\$210.00	\$224.70
40' Unpaved	12 months	\$10.50	\$420.00	\$449.40
	6 months	--	\$210.00	\$224.70
30'	12 months	\$10.50	\$315.00	\$337.05
	6 months	--	\$157.50	\$168.53
24'	12 months	\$10.50	\$252.00	\$269.46
	6 months	--	\$126.00	\$134.82
20'	12 months	\$10.50	\$210.00	\$224.70
	6 months	--	\$105.00	\$112.35
18'	12 months	\$10.50	\$189.00	\$202.23
	6 months	--	\$94.50	\$101.12

**CANOE/KAYAK RATES:**

Monthly \$10.00/\$10/70

Annually \$100.00/\$107.00

These “with tax” rates are based on the current Florida Sales Tax rate of 7% and are subject to immediate change if/when Florida Sales Tax is changed.

**TRAILER ESTATES PARK AND RECREATION DISTRICT  
BOARD AGENDA ITEM FORM PP 38**

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Employee Handbook

For Upcoming Meeting—Date 2/14/2022

Type of Meeting (check one): Workshop  Board Meeting

**\*It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): \_\_\_\_\_

As discussed in 2/7/2022 Workshop, I make a motion to approve Isolve proposal to provide complete re-write of Employee Handbook with continuous updates.

Costs/Estimated Costs: **(Required if agenda item includes spending district money.)**  
\$1800.00

Attachments: **(Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.)** \_\_\_\_\_  
See attached contract

Trustee Trotter

Date Submitted 2/10/2022

Chairman/Designee Mike Axson

Office Manager/Designee: Date Posted 2/14/2022 Initials MA

FEB 10 '22 PM 2:48

DocuSign Envelope ID: 2B656684-2BB8-4B4A-9CC2-601DA3F08024

# Direct Customer

## Add-On Services Agreement

Please complete **all** applicable fields, check only those services that apply and sign and return.

**It is critical to complete the Employer Legal Name and Account Number.**

Employer Legal Name (hereinafter "Employer"):	Trailer Estates Park & Recreation District		
Account Number:	3A3809		
Authorized signature*:			
Date:	2/8/2022		
Email address:	treasurer@trailerestates.com		
Name (please print):	Mary Chandler		
Phone number:	941-251-9770		
Fax number:			
Mailing address:	1903 69th Ave W		
City:	Bradenton	State:	Florida
		Zip:	34207

You may select **one or more** of the following Add-On Services:

Add-On Service	QTY	Set Up Fee	Ongoing Fee	Please Initial Here
<b>Talent Management</b>				
Attract & Hire				
Applicant tracking				
eVerify I-9 eligibility verification (existing Onboarding clients)				
Onboard & Develop				
Onboarding & Offboarding				
<b>HR &amp; Payroll</b>				
Payroll				
Data migration & audit				
Human Resources				
HR				
<b>Workforce Management</b>				
Time & Expense				
Time, labor and attendance				
Scheduling (must have Time, labor and attendance)				
Benefit Enrollment				
Open enrollment & benefit cost analysis				
ACA compliance (must have Open enrollment & benefit cost analysis)				
<b>Engagement Management</b>				
Share & Perform				
Rewards, recognition, engagement, collaboration, surveys, & 360 feedback				
Performance management, goal setting & reviews				

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Add-On Service	QTY	Set Up Fee	Ongoing Fee	Please Initial Here
Giving and Volunteering				
Learn & Grow				
Learning management system (LMS)				
Personalized and custom LMS content				
Content marketplace				
Must have LMS and Personalized and custom content. Please indicate if you want Marketplace option with Personalized and custom content with a Yes/No in the QTY Box				
			Additional Content marketplace products are quoted and billed separately through a 3rd party vendor directly to customer	

Engagement Management				
Carrier feeds				
Training/Reconfigurations/Prof. Serv.				
People Services - Essential	13	\$0	\$15.00 PEPM	
Requested Go Live Date	2/18/2022			
Number of employees	13			

This Sales Order Addendum is hereby incorporated and made a part of the Subscription Agreement. The above named entity confirms that the information contained herein is accurate.

### Primary Point of Contact for Implementation:

Name (please print):	Duane Trotter
Phone number:	941-251-9770
Email Address	maintenance@trailerestates.com

### Contract Duration

The initial term of the Agreement is one (1) year from the First Billing Date ("Term"). If neither party gives notice of non-renewal at least 60 days before the end of the initial term or any succeeding Renewal Term, the Agreement automatically renews for an additional one-year term ("Renewal Term"). Billing begins on the First Billing Date, regardless of whether or when Employer begins using the Add-On Services.

### Isolated HCM Use Only

Fees valid until	
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