

APPROVED AS WRITTEN, JUNE 18, 2024
TRAILER ESTATES PARK & RECREATION DISTRICT
BOARD OF TRUSTEES WORKSHOP
MAY 21, 2024

MARK'S HALL
1903 69TH AVENUE WEST
BRADENTON, FL 34207

The Workshop Meeting was called to order by Duane Trotter at 9:32 a.m.

ROLL CALL: Lori Dalton, Dottie Deerwester, Kathy Gregory, Todd Lombardi, Russell McAlister, Louis Nickels, Rod Smith and Duane Trotter present. Cindy O'Brien joined via Zoom. Park Manager, Lee Morris, was present in the hall.

PUBLIC COMMENT

Julie Hoch, 1711 IL – She thanked the board for their endless hours of work; but, wants answers to why the payroll expense is 28% of the budget and is over a \$4.00 per hour increase and why such a large jump. She stated she thinks it looks like we are already in the hole. She asked where the Treasure Barn \$270,000.00 goes. She stated office expenses are 4% of the budget and why such a large jump. She stated recreation is not even 2% and asked why? She asked trustees to stop and really look at what we are doing. She then stated we now have to pay \$5.00 for Showtime.

Gordon Elton, 1804 OH – He started to bring up the FOB changeover and the Chairman stopped him because FOBs were not on the Workshop agenda and recommended he ask during the Board Meeting Public Comment section.

Closed Public Comment

REPORTS FROM STANDING COMMITTEES

Kathy - Treasure Barn (TB) Committee – She detailed the past sale days' amounts and stated the balance in their account is now \$48,991. She then stated they only have two more sales days in June; the 1st and 3rd Saturday, and asked for residents to help TB set up or tear down.

CLUBS & ORGANIZATIONS

None.

DISCUSSION ITEMS PRESENTED BY BOARD & STAFF

- 1) **Resolution 2024-03 Budget 2024-25 (Nickels)** – Louis presented Resolution 2024-03 to adopt Budget for Fiscal Year 2024-25. A discussion followed. It was clarified the \$271,000.00 was not from the Treasure Barn it was from TEFCD closing and was added to the Capital Outlay; the \$4.00 staff increase was due to benefits; how Seasonal Rec/Continuing Rec and Health & Welfare budget was determined and that the income from the marina may not reach goal as there are empty slips. Louis will bring this forward at today’s Board Meeting.
- 2) **Resolution 2024-04 Assessment 2024-25 (Nickels)** – Louis presented Resolution 2024-04 to set the Assessment of \$1,338.44 per EAU for Fiscal Year 2024-25. A discussion followed. EAU was clarified as Equal Assessment Unit. Louis will bring this forward at today’s Board Meeting.
- 3) **Review & Approve Changes ratified on 4/16/24 (Dalton)** – Lori asked trustees to review final versions of Rules & Regs, PP15A, PP27A, PP30 and PP45 to change all reference from ID Cards and/or FOB to “FOB-ID”, remove Rules & Regs. Part A, Section V “Qualified Person” and remove Rules & Regs. Part C refundable deposit as ratified at the board meeting on April 16, 2024. A discussion followed. Lori is to fix typos identified on PP30 and PP45.
- 4) **PP15A Bingo Policy (Trotter)** – Duane presented an updated PP15A-Bingo Policy. A discussion followed. Dottie is to complete some more investigations and will bring this back to the June meeting.
- 5) **Update PP26 Application (Dalton)** – Lori presented proposed changes to PP26-Application for Prospective Purchase or Title Transfer or Renter(s) to add a space for LLC, correct the age verification section and remove “Florida” from the notary block. A discussion followed. Lori is to remove the Medicare Card and “Print Name/Commission Expires” portion of the notary block. Lori will bring this forward at today’s Board Meeting.
- 6) **Update PP27 Annual Owner Form (Dalton)** – Lori presented proposed changes to PP27 – Annual Owner Information Form. A discussion followed. Lori is to move up the Owner line and add Phone Numbers Home, Cell, and 24/7 to below the PO Box and below the Off Season Address. Lori will bring this forward at today’s Board Meeting.

- 7) **Update PP28 Agreement of Responsibility Renter (Dalton)** – Lori presented proposed changes to PP28 – Agreement of Responsibility Renter Resident to remove Age & Date of Birth, add a notary block and “or less than 30 days”. A discussion followed. Lori is to fix the fob to fob-ID, remove the “Print Name/Commission Expires” portion of the notary block and add a second Renter Signature line. Lori will bring this forward at today’s Board Meeting.
- 8) **Memo from Chairman – RE: ARC Members (Trotter)** – Duane recommended re-appointing Charlie Rizzo, Howard Moore, Jim Harvey, Dr. Denise Petrelli-Holst, Richard Fernandez and Dave Berry to the ARC Committee for July 1, 2024 through June 30, 2025. A discussion followed. Duane will bring this forward at today’s Board Meeting.
- 9) **New PP20A Resident Severe Weather & Disaster Preparedness Resources (Morris)** – Lee presented new publication for residents to make it easier to find information in case of Severe Weather or Natural Disasters. A discussion followed. Duane will bring this forward at today’s Board Meeting.
- 10) **Review PP3 Meeting/Workshop (Approved 4/16/24) (Dalton)** - Lori asked trustees to review final version of PP3 as ratified at the board meeting on April 16, 2024. A discussion followed. It was approved as is.
- 11) **Eliminate PP41 – Use of Facilities & Violations (Dalton)** – Lori recommended removing PP41 – Use of Facilities/Violations as they are covered in Rules and Regulations, Part E. Lori will bring this forward at today’s Board Meeting.

TRUSTEE REPORTS

- 1) Dottie – She detailed the success of the Mother’s Day Ice Cream Social and recent Potluck. She detailed upcoming events Father’s Day BBQ and June 22 Potluck.
- 2) Cindy – She voices concerns about the lack of people signed up for the Fall Prevention Class and stated she may have to cancel it until next season due to lack of participation.
- 3) Rod – He detailed the upcoming Enforcement Committee meeting on June 13, 2024. He then read an excerpt from the Rules & Regulations regarding parking permits and, if residing in the unit, the need to have it parked at Park Lane with a permit.
- 4) Russell – None.

- 5) Kathy – None.
- 6) Todd – He detailed slips available at the marina for 20', 24' and 26' boats. He stated the new lift to the pool deck will begin working with the new fobs. He stated Maintenance is moving from the old location to the new location.
- 7) Louis – He detailed his work on the Special Assessment and Assessments from the county.
- 8) Lori – None.
- 9) Duane – He encouraged trustees to complete their required Ethics Training. He asked trustees to let him know if they will be gone so he can determine quorums for meetings.

PARK MANAGER COMMENTS

Lee detailed the FOB changeover. He stated there is no need to rush to Mark's Hall at 9:00 a.m. on June 3rd as the first 2 days no fob will be required. They will reassess this each day during the changeover. Dottie asked about more clarification on the transition period and wants the board to be more informative.

UNFINISHED BUSINESS

None.

ADJOURNMENT

Meeting adjourned at 11:04 a.m.

Respectfully submitted,

Lori Dalton, Secretary