

APPROVED AS WRITTEN, JANUARY 16, 2023
TRAILER ESTATES PARK & RECREATION DISTRICT
BOARD OF TRUSTEES WORKSHOP
JANUARY 2, 2023
IMMEDIATELY FOLLOWING MEETING
MARK'S HALL
1903 69TH AVENUE WEST
BRADENTON, FL 34207

AGENDA ITEMS

Review Actual vs Budget Expenses for First Quarter (Chandler) – Mary presented information on the first quarter of actual vs budgeted expenses. A discussion followed. The board supported not charging residents for copies of items passed out during the meeting. The board supported Mary providing this on a quarterly basis.

Fiscal Year 2023/2024 Budget Timeline (Chandler) – Mary presented the proposed timeline to adopt the 2023/2024 Budget for review and approval. A discussion followed. Duane pointed out to residents that this is their opportunity to start making comments on budget items. The board supported Mary's timeline.

Bulletin Boards and Signage (Dalton) – Lori discussed the data being posted on doors and walls rather than being limited to the various bulletin boards. A discussion followed. Todd is working on digital bulletin boards and other solutions for Recreation Trustees to notice their events. He will bring this back at a future board meeting. The board supported and Duane asked Maintenance to remove notices inappropriately posted on walls and doors. No further action is required.

Update Owner Information Form PP27 (Dalton) - Lori presented a proposed PP27 Owner Information form requesting residents complete it annually. A discussion followed. Lori will bring the next board meeting.

Review Proposed Changes on PP40 (Gregory) – Kathy continued the discussion to revise PP40. A discussion followed. The board supported Kathy moving forward with the document from our legal counsel. Kathy will get Lori an electronic copy

of the document; Lori will format the information using our PP standards and will return the PP40 to Kathy for her to bring forward at the next board meeting.

Invoicing (McAlister) – Russell presented copy of a sample Invoice and Penalty/Fine Schedule. A discussion followed. Mary will fix the invoice statement reducing it from 30 days to 7 days. Once fixed, Public Relation Trustees can begin using the invoice. No further board action is required.

Reservation Forms (Dalton) – Lori passed out reservations forms based on last year’s Trustee reservations to Seasonal Recreation, Continuing Recreation, Treasurer, Health and Welfare and Secretary. She asked to have them back by our next meeting. A discussion followed. Later, Lori determined that Trustees can have some extra time, she will just notify residents that she cannot start working on their reservations until the Trustees’ are processed.

RESIDENT COMMENT

Dottie Deerwester, 1804 OH – She clarified that the Budget Timeline references to 2020/2021 should be changed to 2023/2024. Mary gave her an affirmative answer.

Meeting adjourned at 11:56 a.m.

Respectfully submitted,

Lori Dalton, Secretary