

**TRAILER ESTATES PARK & RECREATION DISTRICT**

**BOARD OF TRUSTEE WORKSHOP**

**July 3, 2023**

**Following the Board of Trustee Meeting**

**MARK'S HALL**

**1903 69<sup>TH</sup> AVENUE WEST**

**BRADENTON, FLORIDA 34207**

1. Paid Instructor Contract (Trotter)
2. Change Trustee Office Term Lengths (Trotter)
3. Trailer Estates Logo (Morris)
4. Spectrum Contract (Morris)

**RESIDENT COMMENTS**

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact TJ Miller at 756-7177, at least 48 hours in advance of the meeting, to ensure that adequate accommodations are provided for access to the meeting.

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TRAILER ESTATES PARK AND RECREATION DISTRICT  
BOARD AGENDA ITEM FORM

PP 38 4/23/23

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Paid Instructor Contract

For Upcoming Meeting—Date 7/3/2023

Type of Meeting (check one): Workshop  Board Meeting

**\*It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): \_\_\_\_\_

Review and finalize paid instructor contracts, sign in sheet

Costs/Estimated Costs: (Required if agenda item includes spending district money.)  
n/a

Attachments: (Please attach any diagrams or pertinent information concerning this  
Agenda Item. Please list the attachments.) \_\_\_\_\_

Trustee Trotter

Date Submitted 6/26/2023

Chairman/Designee 

Office Manager/Designee: Date Posted 6/26/2023 Initials 

## TRAILER ESTATES INSTRUCTOR SERVICE CONTRACT

This contract between TRAILER ESTATES PARK AND RECREATION DISTRICT hereafter called the PARK and the CONTRACTOR. In accordance with Trailer Estates Rules & Regulations and Policy & Procedure #13- Procedures for Paid Instructors; if park resident participation is consistently below 10 or less than non-resident participation this class will be cancelled and the contract will be void. This will be based on each class sign in sheets submitted to the office after for the past month.

Name: \_\_\_\_\_ SSN/EIN: \_\_\_\_\_ Phone#: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street, City, State & Zip Code)

The PARK and CONTRACTOR do hereby agree to the following conditions of employment:

Name of Class: \_\_\_\_\_

Date(s) of employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Primary Location of Class: \_\_\_\_\_

Hours: From: \_\_\_\_\_ To: \_\_\_\_\_

Fee Paid by Park/Per Class: \_\_\_\_\_

Fee Paid Per Student/Class: \_\_\_\_\_

Fee Paid Per Student/Class Supplies: \_\_\_\_\_

Other terms and conditions affecting this contract: \_\_\_\_\_

Attachment A – Incident Reporting Sheet

Attachment B – Participant Sign-in Sheet. Turned into the office monthly

Instructor Qualifications: \_\_\_\_\_

(license/training, CPR certified, BLS certified, ALS certified and/or other certifications – copy[s] attached)

Services will be provided by the CONTRACTOR in a safe manner to themselves and to the public. PARK will not be liable for any injuries to the CONTRACTOR/Participant while providing the service. In case of an Emergency, 911 shall be immediately dialed. CONTRACTOR is directed to verify location and/or cancellations via the website: [trailerestates.com/Activities/Calendar](http://trailerestates.com/Activities/Calendar).

**CONTRACTOR:**

**DISTRICT:**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

**TRAILER ESTATES PARK & RECREATION**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone #: 941-756-7177 ext. \_\_\_\_\_

**TRAILER ESTATES INSTROR SERVICE CONTRACT  
SIGN IN SHEET**

JUN 24 '23 PM:2:14

**Instructor/Class** \_\_\_\_\_

**Resident Name**

**Non-Resident Name**

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TRAILER ESTATES PARK AND RECREATION DISTRICT

BOARD AGENDA ITEM FORM

PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

JUN 22 '23 PM 1:5

Agenda Change Trustee Office Term Lengths

For Upcoming Meeting—Date July 3, 2023

Type of Meeting (check one): Workshop  Board Meeting

**\*It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): \_\_\_\_\_

Change Trustee term Length from 2 years to 3 years. As Trustee Smith has said in the past, the change will require 3 voting years in order effectively make the switch.

There will be some single year terms and odd length terms to aid in the change.


Please be aware in order to change the term length, there must be a affirmative vote of the property owners, at the December 2023 election. If not, no Changes

Costs/Estimated Costs: **(Required if agenda item includes spending district money.)**  
\$5k 2023, \$2.5k 2024, \$2.5K 2025. Approximate Legal Fees

Attachments: **(Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.)** Change Calendar

Trustee Trotter

Date Submitted June 22, 2022

Chairman/Designee 

Office Manager/Designee: Date Posted 6/26/2023 Initials 

	12/5/23	Dec/2024	Feb/Mar 2025	Feb/Mar 2026	Feb/Mar 2027	Feb/Mar 2028	Feb/Mar 2029	Feb/Mar 2030	2031
1	X Almost 3 yrs	>	>	X 3 year	>	>	X	>	>
2	X Almost 3 yrs	>	>	X 3 year	>	>	X	>	>
3	X Almost 3 yrs	>	>	X 3 year	>	>	X	>	>
4	X Almost 2 yrs	>	X 3 year	>	>	X	>	>	>
5	>	X 3 yr	>	>	X 3 year	>	>	X	X
6	>	X 3 yr	>	>	X 3 year	>	>	X	>
7	>	X 3 yr	>	>	X 3 year	>	>	X	>
8	>	X 1 yr	X 3 year	>	>	X	>	>	X
9	>	X 1 yr	X 3 year	>	>	X	>	>	X

TRAILER ESTATES PARK AND RECREATION DISTRICT  
BOARD AGENDA ITEM FORM

JUN 23 '23 4:19:13  
PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Trailer Estates Logo

For Upcoming Meeting—Date July 3, 2023

Type of Meeting (check one): Workshop  Board Meeting

**\*It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): This Logo was put together by Trustee Lombardi. It takes the most popular features of the past logo designs and combines them.

Costs/Estimated Costs: (Required if agenda item includes spending district money.)

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) Logo Attached

Trustee Park Manager Morris

Date Submitted June 22, 2022

Chairman/Designee 

Office Manager/Designee: Date Posted 6/26/2023 Initials 



**TRAILER ESTATES**  
Park & Recreation District



TRAILER ESTATES PARK AND RECREATION DISTRICT

BOARD AGENDA ITEM FORM

PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Spectrum Contract

For Upcoming Meeting—Date July 3, 2023

Type of Meeting (check one): Workshop

Board Meeting

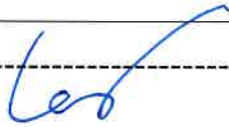
**\*It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): As of Monday, June 26, 2023, we have not received the Contract back from Spectrum. We have been told it will be resolved "momentarily" almost weekly. This is a placeholder in case the contract comes back in time for our meeting.

Costs/Estimated Costs: (Required if agenda item includes spending district money.)

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.)

Trustee Park Manager Morris



Date Submitted June 26, 2023

Chairman/Designee \_\_\_\_\_

Office Manager/Designee: Date Posted 6/26/2023

Initials 