

APPROVED AS WRITTEN, SEPTEMBER 19, 2022
TRAILER ESTATES PARK & RECREATION DISTRICT
BOARD OF TRUSTEES WORKSHOP
SEPTEMBER 6, 2022
IMMEDIATELY FOLLOWING MEETING
MARK'S HALL
1903 69TH AVENUE WEST
BRADENTON, FL 34207

AGENDA ITEMS

Recurring Workshop Agenda (Chandler) – Mary indicated she received the closing documents for the loan. She is prepared for the closing on September 16; she stated Duane is needed at that meeting as well.

Review Amended 2021-2022 Budget (Chandler) – Mary detailed the need for an amended 2021-2022 Budget to account for funds received from the Auxiliary, Beautification Committee and soon the fire department. Mary will bring this forward at our next meeting.

Review Final 2022-2023 Budget (Chandler) – Mary detailed the changes to the 2022-2023 budget. She will include the loan payment and interest rate. Mary will present the final at the September 14 meeting and ask the board to ratify the final version at the September 19 regular Board Meeting.

Maintenance Employee Re-alignment (Trotter) – Duane recommended moving Bill's position to an exempt position and Randy's position from Tech 4 to Foreman. A discussion followed. Duane is to bring this forward at the next board meeting.

Compensation Review – Effective September 6, 2022 (Chandler) – Mary presented salary compensation adjustments to be effective October 1, 2022. A discussion followed. It was agreed to make the Office Manager an exempt position with a 2.4% raise to \$64,064.00; make the Maintenance Manager an exempt position with a 4.7% increase to \$62,550.00 and make the Maintenance Foreman position with a 10% raise to \$22.80 per hour/\$47,430 (promotion included). All other employees to receive a 3% increase. Tech 1 and Tech 2 may receive a larger percentage to align them with the state's minimum wage

requirements. Mary will bring this forward as a motion at the next board meeting.

Review Charter Changes – December Referendum (Chandler) – Mary presented information to consider changes to Section 7 of the charter to support review and adoption of fiscal year budgets that supports the seasonal nature of our District. A discussion followed. Mary is to move this forward as a motion at the Sept. 19 meeting to ensure we can get it to the Supervisor of Elections by their October deadline.

Review Presentation for 9/14 Public Hearing (Chandler) – Mary provided a preview of the September 14 presentation changes and she asked for improvements. A discussion followed. The board asked to have the same presentation as July 26 with pictures, etc. Mary will have her presentation ready for the September 14 meeting.

Club Checking Account and the use of District Tax ID (Chandler) – Mary made the board and public aware of the recent evaluation of social club accounts and the unauthorized use of the District's Tax ID. She presented a letter from the attorney to be sent to a list of clubs that potentially may be using the District's Federal Tax ID Number. A discussion followed. Mary also cautioned clubs that they cannot use the District's Tax Exempt status for their club purchases. No further action is required at this time.

Movie License (Gregory) – Kathy detailed how movie licenses work and presented her desire to continue the movie license. A discussion followed. It was determined that this amount was part of her budget; therefore, the board supported her moving forward with this, no further board action is required.

Set Up/Take Down Payments (Gregory) – Kathy asked for this to be postponed. She will bring it back at a future workshop if she feels it is necessary.

Creating a Community Planning Committee (Gregory) – Kathy presented her thoughts on creating a Planning Committee. A discussion followed. No action will be taken before a Park Manager is hired. No further action at this time.

Fair Housing Amendment Act (Trotter) – Duane presented information regarding 55 and under for potential owners and owners who have children with

disabilities. A discussion followed. The board did not support making exceptions to our Deed Restrictions. Duane will let District Council know. No further action is required.

Bingo Policy PP15A (Trotter) – Duane stated he failed to include the statement “visitors may not bring visitors” and would like to have it added after the last sentence in Section 1. A discussion followed. Duane will contact District’s Council to determine how he can move forward with a specific issue. Lori will scribe the changes and submit the PP38 to take action at the next board meeting.

Insurance – Worker’s Comp, Liability, Property and Auto (Chandler) – Mary presented information received from two other insurance companies (Boyd and Egis) with possible improvements on rates while keeping or improving coverage. Mary is to move this forward at the next board meeting. Due to timing, she is to make a motion with a recommendation for an insurance provider and still provide both proposals for the board to make a final decision.

Conduct Park Manager Interview (Trotter) – Duane asked the board to conduct an interview for the proposed Park Manager, Nick Mikhailitchenko. Nick was interviewed and trustees asked questions. The board authorized Duane to make Nick an offer up to \$100,000 plus benefits.

Florida Association of Special District (Trotter) – Duane presented information regarding the feasibility of joining FASD and the cost. A discussion followed. Duane is to move this forward at the next board meeting.

RESIDENT COMMENT

None.

Meeting adjourned at 2:58 p.m.

Respectfully submitted,

Lori Dalton, Secretary